



2nd October 2020

Dear Parent / Carer,

Contingency Plan for Children Missing from Education

To ensure that every child is receiving an engaging, broad and balanced curriculum this plan has been produced to outline school's provision for children who cannot attend school, but are well enough to complete learning at home.

This plan has been broken down into:

1. an individual or small group of pupils not in school due to self-isolation;
2. a greater number of pupils (class or year group) not in school or
3. a local or national lockdown

1. Individual or Small Group

If your child needs to self-isolate but has no symptoms, it is expected that they complete their school work from the [Home Learning](#) pages of our school website. Class teachers set 'Remote Education' activities with video links and additional resources to support these. The weekly learning includes English, Maths and topic activities related to the work other children are completing in class.

2. Whole Class Bubble or 3. Local / National Lockdown

In the unfortunate event that larger groups of children are self-isolating, or if the school is forced to close completely, then the following actions are in place to support pupils' remote learning:

- Daily face-to-face introduction with your child's class teacher, learning support assistant or another teacher within the year group.
- A curriculum sequence that facilitates a broad and balanced curriculum, linked to the school's curriculum expectations e.g. English, Maths and Topic lessons.
- Lessons to be supported with high-quality online and offline resources and teaching videos e.g. BBC Bitesize, Oak Academy and White Rose Hub - 3 hours each day for lower school children and 4 hours each day for upper school.
- Weekly assessment and feedback from the class teacher, learning support assistant or another teacher within the year group through the remote classroom (Google Classroom and Zoom).

It is expected that work will be uploaded to Google Classroom each day by 4pm so that teachers can assess children's progress and use this information to plan future lessons.

The year group emails continue to be the most effective way to communicate with your child's class teacher when pupils cannot attend school, but teachers can also speak to you via telephone when necessary.

Yours sincerely, Mrs Ramet, Headteacher